RAMAIAH
Institute of Management

Ramaiah Institute of Management

Assessment Policy

(Applicable from 2024-26 onwards)

RIM believes that assessment is a part of the learning process and supports autonomy to the faculty in adopting the specific assessment methods to evaluate students' learning. The assessments aim at an objective evaluation of knowledge, skills and application ability of the students as intended learning outcomes. The process helps in the overall development of the students and motivates them in achieving the expected learning outcomes of the PGDM program emphasizing on the last four levels of Bloom's taxonomy: Application, Analysis, Evaluation and Creation. The assessment and evaluation system in the Institute is a transparent and an inclusive process to ensure outcome based learning.

1. Components of Evaluation:

The evaluation of students' performance has two components: Continuous and Comprehensive Evaluation (CCE) and End Term Examination (ETE). Each course is evaluated for a total of 100 marks. The general marks distribution between CCE and ETE is under:

Marks Distribution between CCE and ETE

Component	Particulars	Marks	Weightage & Final Marks
Continuous and Comprehensive Evaluation	Faculty designed Assessments	≥ 50	50
End Term Examination	End Term Exam	50	50
		TOTAL	100

For specific skill based & participatory courses such as Executive Communication, Integrated Live project etc., the marks distribution between CCE & ETE may vary.

A. Continuous and Comprehensive Evaluation

Continuous and Comprehensive Evaluation includes the assessment tools administered by the faculty during the teaching learning process of the course taught by them. The CCE has five components as under:

Component 1	Component 2	Component 3	Component 4	Component 5
10 Marks	10 Marks	10 Marks	10 Marks	10 Marks
Class Participation	Optional to course faculty based on the course needs	Mid-term test	Optional to course faculty based on the course needs	Case Study

Component 2, 4 & 5 will comprise of 50% Individual student assessment and 50% Group based

assessment.

B. End Term Examination

End term examination is conducted by the Evaluation Department at the end of each trimester.

A Board of Examiners at the departmental level is constituted with the objective of bringing parity in the End term evaluation process. The Board of Examiners (BOE) shall meet before the commencement of the respective trimester exams to review the question paper for the end term examination.

B.1. Members of the Board of Examiners at the departmental level:
   a. Director (Academic, Research and Administration) - Chairperson
   b. Registrar (Evaluation) – Member Secretary
   c. Two external domain experts from other institutions - Members
   d. Head – Academics - Member
   e. Head of the Department - Member
   f. One Faculty Representative from the Department – Member
   g. One Faculty Representative from another Department – Member

B.2. Setting question papers and Selection of Question Papers by BOE:
1. Question Papers will be set by faculty member(s) teaching the course. Three sets of question papers will be set for the each of the courses. For specialization courses with student strength less than 30, two sets will be set by the faculty member(s). Question paper will include questions in alignment with the course objectives, course outcomes and Bloom's taxonomy levels.
2. The BOE will be presented with the sets of question papers for each course offered by the department.
   a. The BOE will review the presented question papers w.r.t coverage of modules, course outcomes and Bloom's taxonomy levels.
   b. The BOE may request the HOD to replace specific question(s) of a question paper if warranted.
   c. The BOE will indicate their preference amongst the presented sets as preferred set 1, 2 and 3 or 1 & 2 after due scrutiny of the presented sets of question papers.
   d. The final selection of the question paper after scrutiny to be used for the regular exam and the supplementary exam(s) shall be done by the Director (Academic, Research and Administration) Registrar (Evaluation) and Head – Academics.

B.3. Evaluation of End Term Answer scripts:
Answer scripts will be valued in the digital platform/ERP of the Institute by following all the necessary protocols. The answer scripts will be evaluated by the internal faculty members(s) who have taught the course for the Batch.

A sample of maximum 20% of the total scripts for each section of the course will be reviewed by an internal/external faculty to ensure an objective and unbiased process is followed by the course faculty while evaluating the scripts. If more than 50% of such reviewed scripts is found to have a variation of 15 marks, the faculty will be required to reevaluate all the scripts assigned to him/her. The reevaluated marks will be the final marks for the course.

The same process will be followed for supplementary exams in case the number of answer scripts

are more than ten answer scripts.

2. Minimum Pass:

A student should score a minimum of 50% in the Continuous and Comprehensive Evaluation and also minimum of 50% in the End Term Examination.

The student should have passed the CCE to be eligible to appear for the ETE of the trimester.

The student should have secured passing marks in both the components (CCE & ETE) independently to complete the course successfully.

2.1. Failure to Pass the Exam:

In case the Student fails in the End Term Exam (after appearing for the exam or due to absence), the CCE score shall be carried forward and the student will have to reappear for the supplementary End Term Examination. In case student fails in CCE, the student will have to complete the CCE and appear for the supplementary End term exam.

3. Grading:

A ten-point Absolute Grading system will be followed. The total marks secured (CCE + ETE) in each course will be awarded Course Grade Point and converted to a Letter Grade.

Trimester Grade Point Average (TGPA) and Letter Grade will be declared at the end of each trimester and the Cumulative Grade Point Average (CGPA) and Letter Grade will be declared at the end of the PGDM program. The student has to secure a minimum TGPA of 4.00 with Letter Grade 'D' in each trimester and a minimum CGPA of 4.00 with Letter Grade 'D' for the program to be awarded the PGDM certificate.

Course Grading:

Marks Secured	Grade Point	Letter Grade
85 - 100	10.00	A+
75 - 84	9.00	A
65 - 74	7.70	B+
60 - 64	7.00	B
55 - 59	5.70	C+
51 - 54	5.00	C
50	4.00	D
≤ 49	0.00	F
Absent	0.00	AB

Trimester/Cumulative Grading:

TGPA/CGPA	Letter Grade	Legend
9.00 - 10.00	A+	Outstanding
7.70 - 8.99	A	Excellent
7.00 - 7.69	B+	Very Good
5.70 - 6.99	B	Good
5.00 - 5.69	C+	Above Average
4.01 - 4.99	C	Average
4.00	D	Satisfactory
≤ 3.99	F	Fail