RAMAIAH
Institute of Management

EXCITING CAREER OPPORTUNITY

AT RAMAIAH INSTITUTE OF MANAGEMENT

Ramaiah Institute of Management, Bengaluru a premier institution forming part of the Gokula Education Foundation (GEF), invites applications from talented professionals specialized in the areas of OB & HRM, Marketing & IB, Business Analytics and Data Science and Operations Management.

POSITIONS AVAILABLE

A) NON - TEACHING

REGISTRAR

Qualification: Master's Degree preferably MBA in HR with at least 60% marks or an equivalent grade from a recognized university. Candidates with Ph.D. degree in relevant field maybe preferred.

Experience: Minimum 10 years of administrative experience in University/ Technical Educational Institutions, / Industry with at least 5 years in a senior administrative capacity.

- Experience in administration, establishment matters, statutory compliance, and liaison with regulatory bodies such as AICTE, UGC, University is mandatory.

Key Responsibilities:

- Overall supervision of administrative functions of the institution.
- Ensure compliance with statutory and regulatory bodies
- Support leadership in policy implementation and institutional development.
- Strong knowledge of service rules and office procedures.

HEAD – ADMISSIONS

Educational Qualification: Master's degree in Education, Management, Business Administration (MBA), or a related discipline will be preferred.

Experience: 5-10 years of relevant experience in admissions, student recruitment, academic administration, or education management, preferably with prior leadership experience.

Key Competencies:

- Proven ability to lead and manage the admissions team and oversee the complete admission process.
- Excellent communication, interpersonal, counselling, negotiation, and presentation skills.
- Sound knowledge of admission policies, eligibility criteria, documentation, fee structures, and regulatory requirements.
- Proficiency in MS Office, spreadsheets, and admissions management software.
- Experience in marketing, public relations, data analysis, and student/parent relationship management.

Lab Assistant : Candidates should possess BCA /MCA or an equivalent qualification in Computer Application, Computer Science or Information Technology. Relevant certifications in server administration will be an added advantage. Minimum 2 years of experience in as computer lab assistant or IT support is required.

B) TEACHING

- **Assistant Professor**
  Department of Organizational Behaviour and Human Resource Management
- **Assistant Professor**
  Department of Marketing and International Business
- **Professor**
  Department of Business Analytics & Data Science
- **Professor** • **Associate Professor**
- **Assistant Professor**
  Department of Operations Management

We are looking for professionals who:

- Hold an MBA and a Ph.D. in the relevant discipline from recognized university
- Minimum 5 years of experience - Assistant Professor and minimum 10 years of experience -Associate Professor. and min 15 years of experience-Professor
- Demonstrate excellence in teaching, research and academic leadership.
- Have publications in reputed journals (Scopus/ABDC/UGC are preferred).
- Bring industry engagement, consultancy, curriculum development and institutional contribution experience.

Interested candidates are requested to submit their resume with a cover letter and relevant credentials to **careers@msrim.org**

Application Deadline: 10 days from the date of this advertisement

Join us in shaping future leaders through excellence in teaching, research, innovation and industry relevance

16w x 20h